REQUIRED DOCUMENTS FOR REGISTRATION

Article 22 (1) Candidates who acquire required scores from YTUYOS or any equivalent exam and who are found to be eligible to be placed at a department and whose names are found on the list of accepted students should prepare in advance and submit the following documents to the officer on the appointed registration date which is announced on www.ydok.yildiz.edu.tr. If the candidate cannot be present in person in the Registrar Office on the registration date because of health, education, family issues, he/she can appoint another person to complete his/ her registration. (Submission of a notarized approval is required.) Candidates who do not come to the Registrar Office to submit the registration forms lose the right of registration. Registrations cannot be accepted and completed unless all the required documents for the registration are submitted.

a) YTU Foreign Student Registration Form which is available on http://www.ydok.yildiz.edu.tr should be filled electronically in capital letters and submitted online and printed. A passport size photo should be glued on the YTU Foreign Student Registration Form and the form should be signed.

b) High School Diploma Original High School diploma is required. Temporary graduation certificates are not accepted.

c) Exam Report (Original) It is required to have a valid, signed and sealed exam report. (This is not required for the YTUYOS exam report) Exams such as YTUYOS or SAT are valid for 2 years. On condition that only online printout is available, the link and the whole page should be printed out of the related page.

d) Turkish Proficiency Certificate Minimum required language proficiency level is B2. The original language proficiency certificate taken from TOMER or Yunus Emre Institute must be taken to the Foreign Students Office. The certificate is copied and the original document is given back to the student. It is required to meet the related terms.

i- Turkish Proficiency Certificate is required for registration to all programs. (100% Turkish, 100% English or 30% English programs) ii- Students who meet the B2 Language proficiency start studying at the enrolled departments. Students who does not meet the language proficiency requirements can register to the related departments if they submit the necessary document at the latest the following year’s registration period. Then they can enroll and start studying at their departments. Registration rights are reserved for one year but above mentioned students cannot take Student Certificates or Student Pass for public transportation. They are registered as Turkish Preparatory Students in USIS. If students cannot meet the minimum B2 language level requirement at the end of the first year, students are allowed to study the Turkish Preparatory Course one more year. If the students cannot meet the B2 language level requirement at the end of the second year, students are dismissed from the university. If students meet the language requirement at the end of the first semester, students can complete their registration to the related department. Students who studied at Turkish secondary schools or high schools and receive a formal education in Turkish in Turkey or abroad for at least one year are not required to submit a Turkish Language Proficiency Certificate.

e) Copy of passport/ Turkish ID/ Blue Card The related document is checked, copied and the original document is given back to the student. It is required to follow the related terms. i-If you have a passport in your name, bring it with you. ii- If you are younger than 18 years old and for this reason if you do not have a passport bring your parents notarized translated passport and a valid ID card of your country and its translation. iii- Check expiry date of your passport. Expired passports are not accepted for registration. iv- Turkish citizens who only hold Turkish passports and who complete their education abroad can submit their Turkish passport. Turkish students can register with their
Turkish ID card if they do not hold a passport. v- All personal data written on the registration documents must match with the information written on your passport/ Turkish Identity Card/ Blue Card information. If the a student have changed his/her name, a name equivalency certificate (İsim Denklik Belgesi) and a copy of it should be brought to Registrar Office.

f) Copy of Residence Permit 1. Candidates who do not reside in Turkey are required to bring residence permits taken from Directorate General of Migration Management (İl Göç İdaresi Genel Müdürlüğü). Residence Permits are copied in the YTU Registrar Office for the registration. If the candidate does not have a residence permit but has a residence permit appointment for a later date than the registration date, the candidate has to bring the appointment document for the registration and the candidate must bring the residence permit and the Identification Number which is received after the residence permit to the Yıldız Technical University Foreign Students Office no later than one month after the residence permit is received. Candidates who reside in Turkey can take their residence document from the headman of their neighborhood.

g) 6 passport size photo (Candidate must be facing forward and looking straight at the camera without anything covering the face, and photos must be taken by a professional photo service within the last 6 months to reflect the current appearance and must be about 4x6 cm in size and jpeg format. Hand-held self portraits are not acceptable. Applications which do not meet the requirements are rejected.

h) Tuition Fee Bank Receipt Tuition fees are determined by the University Administration in Turkish Liras. Candidates are required to pay the amount of tuition fees to

**Katkı Payı (Harç) Ödenmesi gereken banka bilgileri:**
Ziraat Bankası Levent İstanbul Girişimci Şubesi
IBAN : TR950001002250447846845473
Write Name Surname ‘YTUYOS Katkı Payı’ on your bank receipt remarks section.

i) Certificate of Identity Register Copy Candidates who hold dual nationality one of which is Turkish citizenship should get a Certificate of Identity Register from Civil Registry Office and bring a copy for registration to Yıldız Technical University.

j) Foreign Student Status Certificate Candidates whose birth place is other than Turkey in their ID Cards or passport, candidates who hold a blue card and who hold a diploma taken from a country other than Turkey do not need to submit this form.

k) Social Security Documentation (If any) Candidate’s social security documentation acquired through family members or spouse should be submitted. If the candidate does not hold a social security, he/she should go online and visit www.sgk.gov.tr and follow the necessary steps to get a social security.